

Name of organisation (or individual) making this application			
Brief identifying name for your project eg 'Ensemble Z Concert Series 2019' or 'Commission for Composer X'			
Most relevant website for this application			
Is your organisation a registered charity? Tick one only	Y / N / N/A	Reg Charity No:	

Principal contact for correspondence or in case of any queries:

Contact name	
Email address	
Daytime phone	
Postal address	

<p>In which category should we consider your application? Choose one</p> <p>What is the time span for this project? Categories A, B, C - state first and last performance date Category D - scheduled dates of recording and release</p> <p>Please specify: Are you asking for support for a specific element of your project eg: commissioning costs, performers fees, travel or venue hire? or Are you asking for a contribution to fundraising total?</p> <p>How much are you requesting with this application?</p>	<p>A - Music Festivals B - Commissioning costs only C - Performance based projects (may also include commissioning costs) D - Costs of making a commercial recording</p>	
	From:	To:
	£	

Undertaking:

Grants are decided on the basis of the information included in this application. **Changes** to the project (eg changes of performer, venue, dates, repertoire or budget) **must be notified** to the Trust immediately. Please confirm your agreement to do so below. If you personally do **not** have overall financial responsibility for this project, a director/senior team member should confirm the undertaking instead.

*I confirm that I have read the guidelines of the RVW Trust and that the information given in this application is correct to the best of my knowledge. I undertake to update you of any subsequent changes immediately. **

Name	Position:
* If preferred you can send this declaration separately in an email from the person concerned.	Email

Please email this sheet by 2 January 2020 with the information requested overleaf to: **info@rvwtrust.org.uk**

Large files can be sent via <https://wettransfer.com/>
Alternatively send your application by post to: RVW Trust, 13 Calico Wharf London SW11 3YH

Before making an application please ensure you have read our grant making policy available at www.rvwtrust.org.uk

Please include with your application:

1 Summary Outline

Tell us **briefly** about your plans – this document should **not** exceed one side of A4.

Please include:

Categories A-C only:

- A - Music Festivals**
- B - Commissioning costs**
- C - Performing projects**
(which may also include commissioning costs)

- Information about the key repertoire; names of ensembles/soloists taking part; any other key partners or participants; principal performance date(s) and venues.
- If you are applying to commission a new work, you must specify the duration and instrumentation of the piece and list at least **two guaranteed performance dates**.
- The trustees will also be interested to know particular reasons for your programming choices, as well as how you intend to attract your audience.
- If applying for support for a series or a festival, full programme details can also be included in a separate document.

Category D only:

D - Recordings

- Information about the key repertoire; the names of ensembles/soloists; any other important partners or participants; information about the recording venue.
- Details of the recording label, pressing size, distribution and marketing.
- Recording and projected release dates. Grants will generally be made on release of a recording.
- If applying to make a privately made recording, where an outside recording company is engaged only to manufacture and/or distribute, but bears no costs of the recording, you must also name the recording label and demonstrate that you have their agreement to participate in the project.

2 Information about those taking part

Please include:

All applicants

- **Brief** information about the organisation applying and the principal performers involved in this project. You may prefer to send links to relevant web pages.
- **Brief** information about the key composers included. You may prefer to send links to relevant web pages.
- For projects which feature **emerging composers**, or those likely to be less familiar to our Trustees, please also include an online **audio link** to a recent or relevant composition wherever possible.
- If you have not recently received a grant from the Trust (within the last 3 years) please also send **confirmation of your recent** work such as a pdf programme book or published review. Links to relevant web pages are acceptable.

3 Budget

Please include:

All applicants

- An outline budget **breaking down both the costs of your project and the income** you anticipate receiving. If you are applying for a single event within a series or festival you must supply the budget for that event rather than the series.

On the income side it is helpful for us to be able to see clearly:

- how much you can contribute from your existing or core resources.
- how much you anticipate the event will earn (eg income from ticket sales and advertising).
- how much additional funding from other sources is already confirmed. *
- how much you hope to raise from applications/initiatives still pending or still to be submitted. *
- any predicted financial short fall.

* Please identify the sources of this funding eg: Arts Council, named grant makers or trusts, commercial sponsors, individual donors, crowd funding projects etc. This information should be updated after the application is submitted, for instance as applications to other grant makers are approved or rejected

- Organisations or Companies should also include an online link to your most recent **signed end of year accounts** (or pdf copy).